

RECEIVED

(Contract Management Use only)

**CONTRACT TRACKING NO.**

CM1523-A4

**CONTRACT APPROVAL FORM FOR CONTRACT MANAGEMENT**

RECEIVED  
CONTRACT MANAGEMENT  
2013 AUG 18 PM 2:28

**CONTRACTOR INFORMATION**

2013 AUG 22 AM 11:29

Name: Laura LaRoche

Address: 7605 Missouri Street Hilliard Florida 32046  
City State Zip

Contractor's Administrator Name: \_\_\_\_\_ Title: \_\_\_\_\_

Tel#: 904-651-7336 Fax#: \_\_\_\_\_ Email: llaroche@ufl.edu

**CONTRACT INFORMATION**

Contract Name: Custodial Service Contract Value: \$50.00 each rental

Brief Description: Hilliard County Building - Custodian is to insure all rental and hold harmless agreements are executed, all deposit and rental fees are collected. Maintain the building in a clean manner as described in the contract agreement.

Contract Dates \_\_\_\_\_ to \_\_\_\_\_ Status: \_\_\_ New \_\_\_ Renew \_\_\_ Amend# A4 WA/Task Order \_\_\_\_\_

How Procured: \_\_\_ Sole Source \_\_\_ Single Source \_\_\_ ITB \_\_\_ RFP \_\_\_ RFQ \_\_\_ Coop. \_\_\_ Other \_\_\_ X

**If Processing an Amendment:**

Contract #: CM1523-A4 Increase Amount of Existing Contract: \_\_\_\_\_ No Increase N/A

New Contract Dates: 11/20/13 to 11/19/14 TOTAL OR AMENDMENT AMOUNT: \$ \_\_\_\_\_

**APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6**

- Donald 8/6/13 01193519-534103  
Department Head Signature Date Funding Source/Acct #
- Charlotte Young 8/15/13  
Contract Management Date
- [Signature] 8/20/13  
County Attorney (approved as to form only) Date
- [Signature] 8-19-13  
Office of Management & Budget Date

Comments: \_\_\_\_\_

**COUNTY MANAGER - FINAL SIGNATURE APPROVAL**

[Signature] 8/21/13  
Ted Selby, County Manager Date

**RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:**

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department  
Office of Management & Budget  
Contract Management  
Clerk Finance

RECEIVED  
COUNTY MANAGER'S OFFICE  
13 AUG 16 AM 10:45  
RECEIVED  
COUNTY MANAGER'S OFFICE  
13 AUG 20 PM 2:16  
RECEIVED  
CONTRACT MANAGEMENT  
2013 AUG 19 PM 2:10

**AMENDMENT NUMBER 4/FOURTH EXTENSION TO THE**  
**CUSTODIAL SERVICES AGREEMENT**

THIS ADDENDUM entered into this 21st day of August, 2013 by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida, (hereinafter referred to as "County") and **LAURA LAROCHE**, 27605 Missouri Street, Hilliard, FL, 32046, (hereinafter referred to as "Independent Contractor").

**WHEREAS**, the parties entered into an Agreement dated November 20, 2009, for Custodial Services for Hilliard County Building; and

**WHEREAS**, the original agreement provided for an initial term of November 20, 2009 through November 19, 2010 and provided for one year renewals upon mutual agreement of the parties; and

**WHEREAS**, the parties agreed to extend the agreement for the subsequent periods beginning November 20, 2010 and ending November 19, 2013; and

**WHEREAS**, the parties desire to extend said Agreement.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with Section 3 of the Agreement dated November 20, 2009, the performance period is hereby extended for an additional one (1) year beginning November 20, 2013 and ending November 19, 2014.
2. All other provisions of said Agreement not in conflict with this Addendum shall remain in full force and effect.
3. Time is of the essence.

**BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA**

  
\_\_\_\_\_  
TED SELBY, COUNTY MANAGER  
Its: Designee

[SIGNATURES CONTINUE ON NEXT PAGE - REMAINDER OF PAGE  
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INDEPENDENT CONTRACTOR

Laura M. Laroche  
LAURA LAROCHE

STATE OF FLORIDA  
COUNTY OF NASSAU

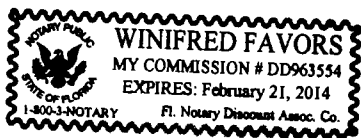
Before me personally appeared, Laura M. Laroche,  
who is personally known X or produced N/A  
as identification, known to be the person described in and  
who executed the foregoing instrument, and acknowledged to  
and before me that he/she executed said instrument for the  
purposes therein expressed.

WITNESS my hand and official seal, this 16<sup>th</sup> day of  
July, 2013.

Winifred Favors  
Notary Signature

Notary-Public-State of FLORIDA at large

My Commission expires:



2013 JUL 11 11:01 AM

2013 JUL 11 11:01 AM